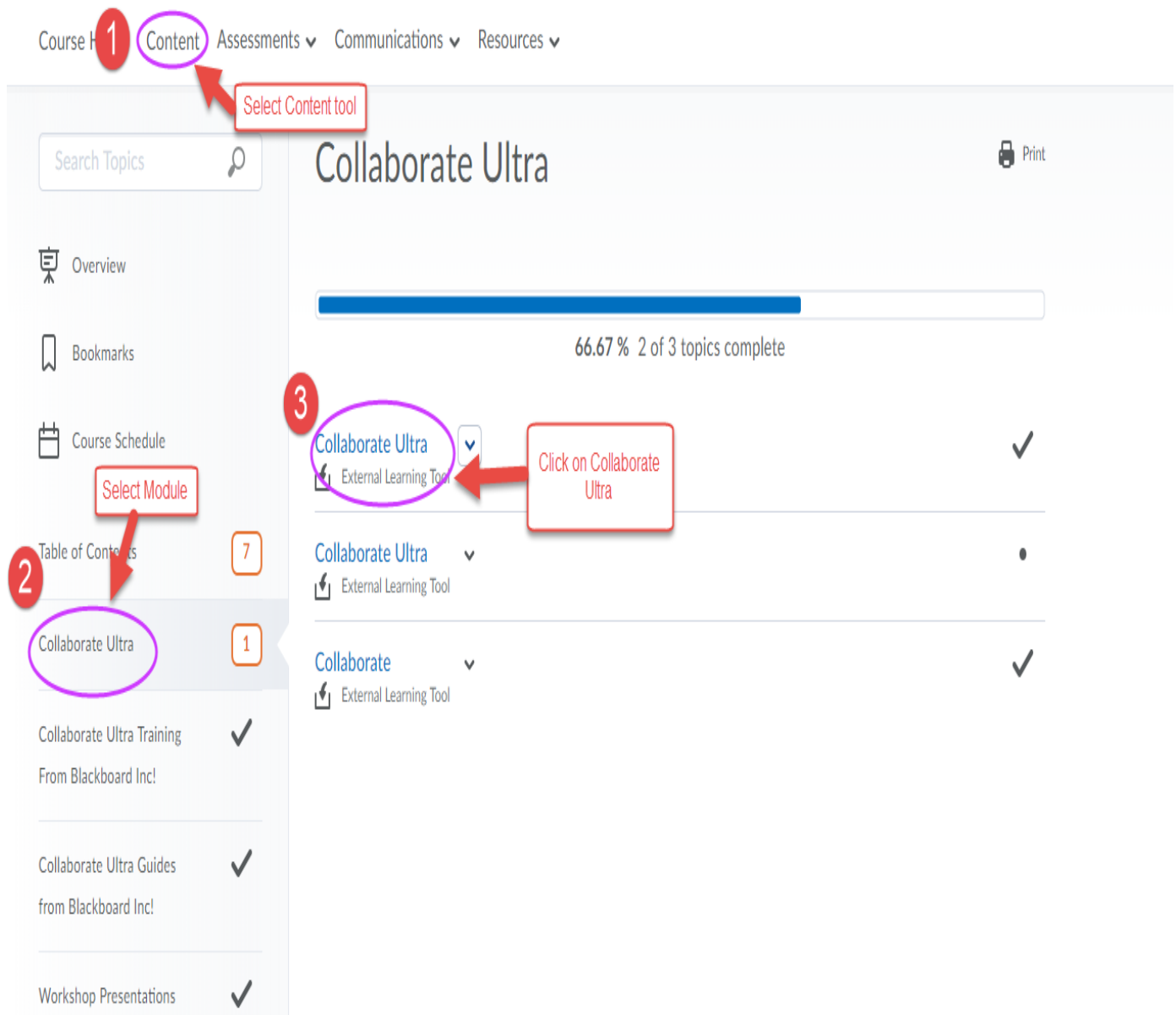


# Blackboard Collaborate Ultra Student Guide

## Steps to Accessing Collaborate Ultra for Student

- **Step 1:** Login to CougarVIEW and navigate to desired course.
- **Step 2:** Click on **Content** tool, **Select module** with Collaborate and **Click** on Collaborate Ultra item.



The screenshot shows the Blackboard Collaborate Ultra interface. The top navigation bar includes 'Course Home', 'Content', 'Assessments', 'Communications', and 'Resources'. A red circle with the number '1' highlights the 'Content' tool, with a red arrow pointing to it and a red box labeled 'Select Content tool'. The main content area shows a progress bar at 66.67% (2 of 3 topics complete). A table lists three Collaborate Ultra items. A red circle with the number '2' highlights the 'Collaborate Ultra' item in the left-hand navigation menu, with a red arrow pointing to it and a red box labeled 'Select Module'. A red circle with the number '3' highlights the 'Collaborate Ultra' item in the main table, with a red arrow pointing to it and a red box labeled 'Click on Collaborate Ultra'.

Item Name	External Learning Tool	Status
Collaborate Ultra	External Learning Tool	✓
Collaborate Ultra	External Learning Tool	•
Collaborate	External Learning Tool	✓

- **Step 3:** Select Collaborate Ultra room

☰ Sessions ⓘ

📅 Collaborate Ultra CO - Course Room  
Unlocked (available)

Filter by All Upcoming Sessions ▾ 🔍

- 📅 Intro to Collaborate Ultra  
8/31/17, 11:24 AM (available)

Select Collaborate Ultra room session

- Step 4: Click Join Session

☰ Sessions

📁 Collaborate Ultra CO - Course Room  
Unlocked (available)

📅 Intro to Collaborate Ultra  
8/31/17, 11:24 AM (available)

Intro to Collaborate Ultra

🔗 Join session

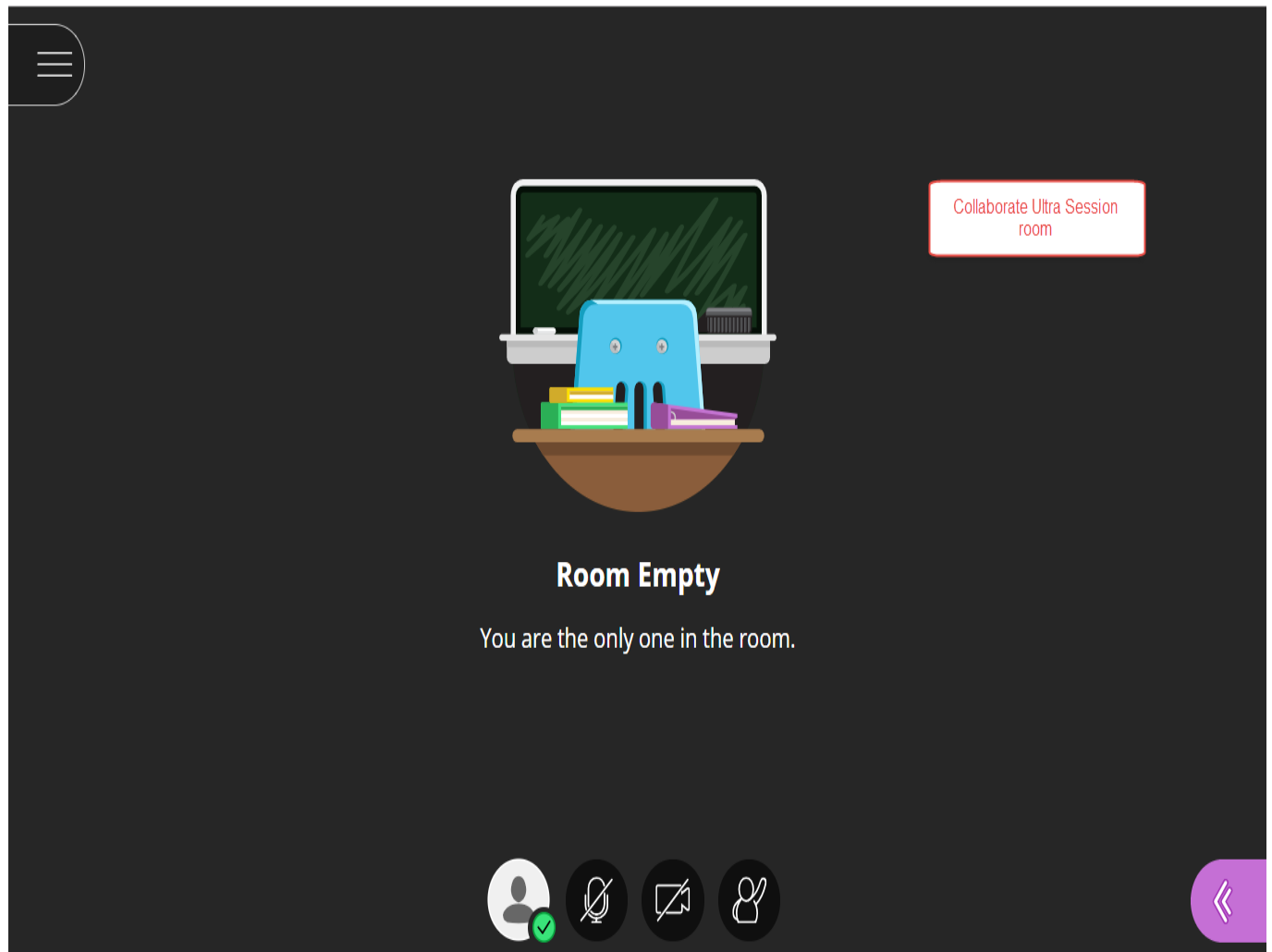
Name: Intro to Collaborate Ultra

Starts: 8/31/17 11:24 AM

End: N/A

Click to join Collaborate Session

- Step 5: Enter Collaborate Session room



## How to Access Recording in Blackboard Collaborate

- Select Menu icon

☰ Recordings ⓘ

Filter by Recent Recordings ▾ 🔍

Click on the Menu icons

No recordings found within the past 30 days.

- Select Recordings

**Blackboard Collaborate**

Stu\_Japheth  
Stu\_koech

Sessions

**Recordings**

Privacy Policy

Recordings

Filter by Re

No recordings found within the past 30 days.



Select Recordings from the menu