Daylight Classlist Student Guide

Access Your Classlist Tool

On the NavBar click **Communication** group link, then click **Classlist**.

Find and contact other learners in your course.
To find and contact other learners in your course
Use the Classlist to view who is enrolled in your course, send email messages or instant messages, view shared locker files, and read their blogs if they have one.

1. On the navbar click Communication group link, click Classlist.
2. On the All tab, select the check boxes beside the users you want to contact.
3. Click Page or Email.
4. Enter your message. To add an attachment to your email, click Browse.
5. Click Send.

Watch an overview of the Classlist tool