




COLUMBUS STATE
UNIVERSITY

Daylight Emails Student Guide

Access Email Tool

click on **Communication** group links, click **Email** 

- Announcements
- Attendance
- Calendar
- Checklist
- Classlist
- Discussions
- Email**
- Groups

Folder List

- Inbox (2)**
- Sent Mail
- Drafts
- Trash
- Address Book

Inbox

Settings

- Compose**
- Refresh
- Folder Management

Filter By: Daylight Experience

Folder: Inbox

There are no messages to display.

No message selected

Email other learners

The Email tool allows you to send email from within Brightspace Learning Environment. You can also organize received mail using folders and store email addresses using the Address Book.

