




COLUMBUS STATE
UNIVERSITY

Daylight Grades Student Guide

To access **Grades** tool, click **Assessment** group links and select **Grades** 

- Assignments
- Grades**
- Quizzes
- Rubrics
- Self Assessments

Grades



Grade Item	Points	Grade
Quizzes		
Getting to Know Quizzes	- / 100	-%
It's A Beautiful Day Key Terms	- / 100	-%
Assignments		
Political Ideologies Photo Essay	100 / 100	100 %
Discussions		
Intro Discussion	- / 100	-%
One Topic Separated by Group Threads	- / 100	-%
One Topic per Group 1	- / 100	-%
One Topic per Group - Group 2	- / 100	-%

View your grades

Use the Grades tool on the navbar to check your grades on assignments and tests. You can see your individual grades, as well as the grade formula used to evaluate you. Depending on how your grades are set up, you might be able to view comments and overall class performance statistics as well.

Note: Bonus grade items are displayed without the grade formula because they are added to the final grade after other calculations and may not adhere to the established grade scheme. Therefore you can only view the numeric value and possibly the weight of a bonus grade.

[Watch an overview of the Grades tool](#)

Viewing Grade Item Exemptions

Learners can view the grade item exemptions in several locations in Brightspace Learning Environment. On the My Grades page, exemptions are listed in the Grade column. Points and weights that appear on the Grades page are controlled by instructors; however, the Grade column always shows exempted grade items.

How do I know when my grades are available?

You can sign up to receive immediate text or email notifications when a grade item is released or updated.

Note: You must set up a contact method before subscribing to notifications.

1. From your personal menu on the minibar, click **Notifications**.
2. Select if you want to receive **Email, SMS**, or, if available, **Campus Life** notifications for the option **Grades - grade item released** or **Grades - grade item updated**.
3. Click **Save**.