

# MA in Communication Recommendation Form

## 1. Applicant Information

Name (*Last, First, MI*):

Concentration Sought:

Starting in Term:

Under the Family Educational Rights and Privacy Act of 1974, students enrolled at CSU have access to their educational records, including letters of recommendation on file. Students may waive their right to see letters of recommendation, in which case the letters will be held in confidence. If the applicant has not signed a waiver, he or she may request to see the letters on file after enrolling in CSU.

\_\_\_\_\_ waives ( ) does not waive ( ) their right to access this form.  
 (*Applicant Signature*) (*Place "X" in one of the two provided options*)

## 2. To Be Completed by Recommender

*Please rank the applicant by placing an "X" in the appropriate box next to each characteristic*

| Characteristic                | Lower 50% | Upper 50% | Upper 25% | Upper 10% | Upper 5% |
|-------------------------------|-----------|-----------|-----------|-----------|----------|
| Ability to learn              |           |           |           |           |          |
| Creativity                    |           |           |           |           |          |
| Written Communication         |           |           |           |           |          |
| Oral Communication            |           |           |           |           |          |
| Perseverance towards goals    |           |           |           |           |          |
| Knowledge in subject area     |           |           |           |           |          |
| Potential as graduate student |           |           |           |           |          |

### Recommendation Summary:

*Please tell us if you "recommend with enthusiasm," "recommend," "recommend with reservations," or "do not recommend."*

## 3. Recommender Information

Name:

Title/Position:

Address:

Email Address:

Phone Number:

Relationship to Applicant:

4. Please feel free to include a letter assessing the applicant's accomplishments, strengths, and weaknesses on a separate page.

*Recommender: Please submit completed form directly to [data\\_entry@columbusstate.edu](mailto:data_entry@columbusstate.edu) via email.*